

NOCALL Board Meeting Minutes
Wednesday, May 20, 2009
10:00 to 11:30 a.m.
Sir Francis Drake Hotel

Present: Kelly Browne, Coral Henning, Holly Lakatos, Diane Rodriguez, Lee Ryan, and Mary Sexton

1) Approve Minutes of Last Meeting

We approved the minutes of the January 27, 2009 Board Meeting, in the Heafey Law Library at Santa Clara University.

2) Treasurer's Report

Holly distributed a summary report showing a balance of approximately \$28,000 and a CD of approximately \$6,000. Most committees are finishing the year under budget, but Administration expenses were higher than anticipated. Holly will prepare the final treasurer's report after the fiscal year ends on May 31st, in time for the June crossover meeting.

Holly also agreed to prepare a narrative for the membership, explaining which expenses are included in to each budget line.

Committee budget requests for next year should be forwarded to Holly, who will forward them to Mark Estes, the new Treasurer.

3) Cluster Reports, including Budget Requests for 2009-2010

Coral:

AALL Liaison: Donna Williams made arrangements for David Mao's visit to the NOCALL Spring Institute.

Archives: The Archives chair, Kate Wilko, had several questions about what should be archived. The Board will ask a long-standing NOCALL member to consult with Kate as well, going through the material with a view toward presenting the Board with an updated proposal about what to retain in the Archives.

Constitution and By-laws: Mary Hood is tracing the history of the Constitution and Bylaws, collecting committee reports about proposed changes and business meeting minutes detailing the date and wording of each amendment. She hopes to be finished by June, September at the latest.

Nominations: Holly Riccio would like to resign; Coral agreed to chair the committee.

Diane:

List Serv: Joan Loftus has not reported any problems with the listserv.

Newsletter: Mary Pinard has not reported any problems with the newsletter.

Web Page: Janet Fischer is resigning. Jessica Corcoran has agreed to Chair this committee and take responsibility for the website.

Diane noted that these committees haven't requested a budget for the coming year. However, money may be needed each year to pay for the website and/or for new software.

Holly:

Networking: Ellen Platt's bowling party at the Spring Institute was a success. She is planning for AALL this summer.

Education: Tibisay Boggio-Turner, who chairs this committee, is the new NOCALL Secretary, so a new Chair will be required soon, to begin planning a Fall Workshop. Tibisay requested a budget of \$3,000 for next year.

Spring Institute: Diane distributed preliminary financial figures for the Spring Institute. Holly also has (different) preliminary figures. Final figures will be submitted to AALL, which awarded NOCALL a grant.

Nina didn't attend the meeting, so there was no report regarding **Academic Relations, Membership, or Placement**. The Board discussed whether current committee chairs were likely to continue serving.

Lee:

Government Relations: Michele Finerty would like to step down as Chair of this committee, so it will need a new Chair. Michele proposed two Sunshine Week events next year, in San Francisco as well as the Sacramento area event, which was co-sponsored by the SLA Sierra Nevada chapter.

Public Access: Crissy Brown of McGeorge is the recently appointed Chair of this committee.

Public Relations: Caren Doyle of Carroll, Burdick & McDonough will Chair this Committee. Shannon Burchard is stepping down to serve as NOCALL Vice President/President Elect.

Mary:

Awards: Coral's committee completes its work at the Business Meeting when awards are presented; Kelly will chair the committee next year.

Grants: Teresa Dippery has requested a larger budget for next year, \$7000. The economy has made it even more important to provide grants for NOCALL members to attend meetings, workshops and institutes.

Memorials: There was one death, Leigh Donley.

Janet Fischer had uploaded revised committee charges and descriptions to the webpage. Others, except Archives, will be completed within a few weeks.

4) ListServ Posting Policy/Vendor Postings

AALL Discussion Forum Rules and Conditions,

http://www.aallnet.org/discuss/list_rules.asp

Chicago Association of Law Libraries, Discussion Forum Policies

<http://www.aallnet.org/chapter/call/listserv/listservindex.html>

Diane will look at the language on the webpages above and at other policies regarding vendor postings, then make a recommendation to next year's Board. The outgoing Board's preliminary view was that a policy should be developed prohibiting vendor postings on the NOCALL listserv.

Another issue to consider, once the policy is established, is whether NOCALL should be selling advertising, on the website or elsewhere.

5) Union List

In May 2008, at Shannon Burchard's request, the Board budgeted \$1000 to explore ways to produce a new Union List. Earlier this year the Board discussed via e-mail whether to provide some financial support for Jaye Lapachet's Union List project. There was an e-mail motion in March to provide the \$1,000 in the 2009 NOCALL budget to Jaye's project, but e-mail voting had never taken place. After discussion, the Board voted 4 to 2 in favor of providing \$1,000 to help launch Jaye's Union List, hoping that many NOCALL libraries will benefit from it in the future.

6) Chapter Funding for those accepted into AALL Leadership

Academy 2009/ THE HYATT LODGE OAK BROOK OCTOBER 16-17, 2009
\$250, meals included. We'd pay for air fare (\$330) and housing (\$318 + tax). App. \$900.

The Board agreed to provide approximately \$900 to sponsor one NOCALL member's attendance at the AALL Leadership Academy. The Grants Committee will be asked to solicit applications and select a recipient.

7) Plans for AALL

The Pacific Chapters will host a joint reception at the AALL meeting, sponsored by Thomson Reuters. Each chapter is also paying a portion of the cost. The networking committee is planning a social event, to be announced later. A rooftop bocce tournament turned out to be too expensive.

8) Waiver or reduction of membership fee for current members who have lost their jobs.

The Board agreed to retain the "Unemployed Active Member" category at the current rate of \$15 per year. We amended Board Resolution 1996-4 to state that dues for the Unemployed Active Member category will not exceed one-half of the dues for the Active Member category.

9) Spring Institute

The Board congratulated Diane for the very successful 2009 Spring Institute, "Clearing the Economic Fog." She, in turn, expressed her gratitude to her committee for their hard work.

10) June Crossover Meeting

The crossover meeting for incoming and outgoing Board members and

Committee chairs is tentatively scheduled for Tuesday June 23rd from 10:00 to 1:00 at Hassard Bonnington or USF.

**11) Withdrawing/nullifying Defunct Resolutions;
Clarifying Archives Committee Charge**

The Board rescinded the following resolutions: 1981-10, 1981-12, 1986-2, 1986-4, 1986-9, 1986-11, 1986-17, 1987-12, 1988-2, 1992-8, 1996-1, 1996-2, 1982-1, and 1984-3.