

**Constitution
Northern California Association of Law Libraries**

Article I. Name.

The name of this organization shall be the NORTHERN CALIFORNIA ASSOCIATION OF LAW LIBRARIES, a chapter of the American Association of Law Libraries.

Article II. Object.

This Chapter is established as a nonprofit organization to promote law librarianship and information services, to develop and increase the usefulness of law libraries, to foster a spirit of cooperation among members of the law library profession, and to promote the exchange of information and ideas among those law libraries in California north of the northern boundaries of Kern, San Bernardino, and San Luis Obispo Counties.

Article III. Membership.

Any person interested in law libraries may become a member of the Association by complying with the provisions of the Bylaws.

Article IV. Meetings.

Meetings shall be held as provided in the Bylaws.

Article V. Officers and Committees.

Section 1. Officers. The Officers of this Association shall be a President, who must be a member of the American Association of Law Libraries; a Vice-President/President-elect, who must be a member of the American Association of Law Libraries; a Secretary; and a Treasurer.

Section 2. Duties. The Officers shall perform the duties usually pertaining to their respective offices as defined in the latest edition of Robert's Rules of Order and such other duties as may be assigned by the Executive Board.

Section 3. Term of office. The Officers, except for Treasurer, shall each serve a one (1) year term, and the Vice-President/President-elect shall succeed to the presidency at the end of the year in which he or she serves as Vice-President/President-elect. The Secretary and Treasurer shall each be elected biannually by the Association.

Section 4. Succession. In the event of the disability, absence or withdrawal of the President, the title, duties and obligations of the office shall be assumed by the Vice-President/President-elect, who shall then serve until the end of his or her own term as President. A special election shall be held to fill the offices of Vice-President/President-elect upon the assumption of the office of President by the Vice-President/President-elect or any other reason of vacancy.

Section 5. Committees. There shall be such committees as the Executive Board shall create or as shall be created by a majority vote of those present and voting at any meeting of the Association.

Section 6. Appointments. The President shall appoint all chairs of the committees unless provided for in the Bylaws. Committee members shall be appointed by the committee chairs with the advice of the President.

Article VI. Executive Board.

Section 1. There shall be an Executive Board consisting of the officers named in Article V of the Constitution, the immediate past President, and elected members as set forth in Article V of the Bylaws. The Executive Board shall have general supervision of the affairs of the Association between its business meetings, fix the time and place of the meetings, make recommendations to the Association, and perform such other duties as are usually assigned to such committees in similar associations.

Section 2. The Executive Board shall have power to fill any vacancy of the Executive Board except that of President and Vice-President/President-Elect, the person so appointed by the Executive Board to serve the unexpired term.

Article VII. Amendments.

Section 1. This Constitution may be amended in the following manner: proposed amendments, supported by signatures of five (5) members, shall be filed with the Secretary, in writing, at least forty (40) days prior to a business meeting. Notice thereof shall be sent to all members at least thirty (30) days prior to such meeting. The proposed amendments shall become effective when approved by two-thirds majority of those present and voting at the business meeting.

Section 2. Amendments to this Constitution shall be submitted to the American Association of Law Libraries Committee on Constitution and Bylaws by the President upon adoption by the membership of the Association.

Article VIII. Bylaws.

Section 1. Any Bylaw may be adopted, repealed, amended or suspended by a majority vote of those present and voting at any meeting of the Association.

Section 2. Amendments to the Bylaws shall be submitted to the American Association of Law Libraries Committee on Constitution and Bylaws by the President upon adoption by the membership of the Association.

Article IX. Antidiscrimination.

Neither membership, nor full participation in the activities of this Association shall be denied to any person on account of race, color, religion, sex, age, national origin, sexual orientation, or disability.

Adopted December 5, 1980

Amended September 23, 1983

Amended May 23, 1985

Amended January 27, 1989

Amended January 27, 1994

Amended September 21, 1995

Amended January 30, 1998